

ADMINISTRATIVE COUNCIL AGENDA
Milford United Methodist Church
April 8, 2017

Aaron Crabtree
Dick Fischer
Ann Hall
~~Larry Lindquist~~
Lyle Schoen
Michelle Singleton
Vic Weber
Mike Wiese

Jay Dunlap
Susie Fortune
Mavis Hansen
Calyn Mowinkel
Chris Schwindt
Tony Singleton
Eric Whitney

Shirley Dunlap
Pat Grimes
Brad Havener
Leonard Ratzlaff
Roxanne Stutzman
Jeri Weber
Mary Wiese

Opening Devotion / Prayer - Lyle

March 2 Minutes – Attached

Our Theme for 2017: **B U I L D**

“Continue encouraging each other and building each other up, just like you are doing already.”

--1 Thessalonians 5:28

Building Blocks with Icons –

Committee Reports

Programs of Ministry

- Worship – March minutes attached
- Evangelism & Outreach / Membership Care – March minutes attached
- Food Pantry
- Education – March 15 minutes attached
- AMP'd Youth
- LLOF (Little Leaps of Faith)
- UMW (United Methodist Women)

Committee Reports (continued)

Operations & Support

- Treasurer's Report
- Stewardship and Finance – No March meeting
- Board of Trustees – March minutes attached

Memorials

Endowment

- Committee on Nominations
- S/PPRC -

OLD BUSINESS

Final approval for Sanctuary Media Improvements, including new Laptop

(Re-) Activate "Building Committee" for west lot planning

NEW BUSINESS

Whatever is brought from the floor

ANNOUNCEMENTS

Tables and chairs need set up for Easter Sunrise service and for the following Sunday EOM Potluck Dinner. VOLUNTEERS?

Holy Week schedule

Mission Sunday is April 23 with a focus on Epworth Village

Sunday School (for children & youth) will conclude on May 21 with Festivities

NEXT MEETING(S)

Thursday, May 4, 7:00 p.m.

PRAYER CONCERNS and Closing Prayer

ADMINISTRATIVE COUNCIL Minutes
Milford United Methodist Church
March 2, 2017

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Opening Devotion / Prayer Lyle from Ppt of Bishop's Vital Congregations talk

Any UMC in any town should have 3% of the population of the city in Sunday worship.

Drivers of Vital Congregations – Call to *SOMETHING* – available online on conference website.

February 2 Minutes – Attached

Minutes approved as submitted.

What one big event do we want to accomplish in 2017?

A couple years ago, we did the band in the “park” at the college.

We’ve done hamburger/hot dog feeds.

Once a month, Sunday evenings, have a movie in the park.

What is the goal of doing a big event? Easier to invite people to come to an “event” rather than inviting them to worship.

What if we did a “revival” under a tent on the west lot? Bring in people that sing, talk/inspire. Maybe have a combination of ideas – movie, story teller, etc. Something different each night. Call it a Celebration something instead of revival to update the idea. Start with a picnic, music.

Maybe need to do a sports event – 3 on 1 basketball, softball, volleyball. Aiming at attracting young families – parents with children in elementary or younger. Maybe put together a team of people to plan it. Free swimming night at the pool – maybe have a tent and food down there and end with a movie. Start with a Disney movie and then do Christian movies on other nights. Worship in the park on Sunday morning.

Vic suggested to make a committee to make some plans.

Vic, Mike, Roxie, volunteered to be on a committee to come up with some plans. And will ask some others to help them.

This church should sponsor a refuge family.

Committee Reports

Programs of Ministry

- Worship –
 - will be doing Sunrise Service, and a care group will take care of continental breakfast.
 - Maundy Thursday service
 - Alternative service
 - Contacted Dave Peplinski to lead some more contemporary songs

- Evangelism & Outreach / Membership Care
 - Committee chair not here.
 - Eric Whitney, chair; Ann Hall, membership care; Joyce Daake, secretary; Gary Cooper, finances

- Food Pantry
 - No report

- Education
 - They plan on meeting this month

- AMP'd Youth
 - Attended Dare 2 Share in Omaha with Mavis & Chelsea. Stayed at Faith Westwood with 2 other groups.
 - Pancakes were a success. They took in about \$1100
 - They did the Ash Wednesday service and it went well
 - They'll do the 5th Sunday service in April.

- LLOF (Little Leaps of Faith)
 - Ann & Lyle met with Renee this afternoon. They would like to use the west lot for a garden space this summer, or until something is built on the property. There are stakes on the lot showing where they would put it. They did a little

last summer and it was a success. Carolyn Schweitzer would head it up. They think they need to have a “stand up” garden. They could use cattle feeders for planting. They also need to have a fence around it to protect the children. LLoF would provide the fence. This could replace some of their out of town field trips. What about liability? It would be covered by the church’s insurance. They would only use it UNTIL the church decides to build on the property.

- Surprised there is money to put out \$2000 for a fence when the first thing listed under “Old Business” is how to make LLoF profitable. There is hope to get a donor for the fence.
 - Ann makes a motion that we approve the LLoF request to fence in a portion of the West Lot to use as a garden this summer. The church board can ask them to remove the fence at anytime. All this will be at LLoF expense.
 - Seconded by Vic.
 - Motion made and seconded. Discussion
 - Does the church have any immediate plans for the lot?
 - Move to amend the motion to say – Garden and other uses.
 - Call for a vote. Passed.
- UMW (United Methodist Women)
 - The rest of the year is planned. District officer will visit in April and Lyle will do an Easter Program. The UMW Brunch was nice. Had about 16 people.

Operations & Support

- Treasurer’s Report
 - Have \$13,000 in the bank at the beginning of the month.
 - Mike asked for clarification on some of the figures. Jay answered.
- Stewardship and Finance
 - Good news. Right on target budget wise. If it keeps going we will meet our budget this year.

- Board of Trustees
 - We got an updated bid from Electronic Contracting. If we do both the options it would be around \$29,000 total. Do we get additional bids for this project or just go with this company?
 - Discussion – about the necessity of doing video recording.
 - Vic reports we have \$89,500 endowment that AdCo voted to use to pay for this project last month. Of which \$10,579 is available income. Can take the entire amount from the endowment. Last month we talked about having Dick make an announcement and ask the congregation to make donations. Leonard will follow up with an announcement.
 - Trustees can determine whether or not to get a 2nd bid. Although this company knows what we have since they installed the sound system.
 - Fire Marshall – smoke detectors, and a wall in the scout room downstairs are still needed.

Memorials

Endowment

- Committee on Nominations
 - This is Pat Grimes' last year to be Lay Member to Annual Conference. Need to fill the Alternate Member to AC. Nominating committee needs 2 slots filled.
- S/PPRC is going to meet next Monday night.

OLD BUSINESS

Goals for 2017 (from Minutes)

- Get LLOF “out of the hole”
- What action will be take on the west lot
- Alternate worship service
- Strengthen and promote our programs

Between now and the next meeting, brainstorm with your committees on how to meet these goals, what actions and activities are out there.

Theme for 2017

- Fishers of people
- “Continue encouraging each other and building each other up, just like you are doing already.” (1 Thessalonians 5:28)
- Build
 - Doesn’t mean anything unless we have a plan.
 - Build up LLoF; Build a new video system in the sanctuary; Build Community Outreach

HOW are we going to follow up and make it happen? How to promote it?

Take these things to your committees and brainstorm ideas on how to build our goals for 2017.

Make a “brand” and use it throughout the year. Mavis will work with Roxie and take Roxie’s idea into a logo.

Building Use Policy

Sanctuary media system

The revised bids have been received and have been given to Trustees and Worship Chairs

NEW BUSINESS

Little Leaps would like to consider putting a garden on the Lot west of the Church. SEE above.

Retirement Plan for Lay Employees of the UMC and LLoF.

Details about the program by UMPIP can be found in the office.

The church can set any perimeters of the retirement plan – 403B.

LLoF employees and Milford UMC are all considered employees.

The church would determine the maximum amount the employee can contribute and the amount the church would match.

Plan is run by AdCo, not by AdCo *and* LLoF.

IF LLoF full time employees would contribute

Jay makes a motion that we adopt a 403B plan through the UMC through Wespath.
Vic 2nd the motion.
No discussion.
Motion passed.

ANNOUNCEMENTS

NEXT MEETING(S)

Saturday, April 8, 10:00 a.m.

PRAYER CONCERNS and Closing Prayer

EDUCATION COMMITTEE MINUTES

Wednesday, March 15, 2017 @ 7:00 pm

Present: Chris Schwindt, Michelle Mach, Caroline Schweitzer, Aundraia Schweitzer, Nicole Stauffer, Shelly Mowinkel, Shelly Richards, Ann Hall, Pastor Schoen, Michelle Singleton-after youth group

The meeting was called to order at 7:05 pm by chair, Chris Schwindt. Pastor Schoen led us in prayer.

1. Goals:

- a. Reaching out to those not coming.
- b. Building our Youth Group back up:
Concerns were voiced about the low numbers of our youth attending Youth Group at our church and how many of our youth are going to Grounded Youth, that is a collaboration of Bellwood Mennonite and Grace Missionary Churches. Most the kids enjoy going where their friends are, are will probably continue. Some other ideas to help build our youth were;
 - i. More Youth Trips at least several a year. Any youth should be allowed to go even if they did not help raise the money, they need to be invited to help raise the money for the trip even if they are not presently attending our youth group. (that will help with reducing the disconnect)
 - ii. Doing ours on a different day than Grounded Youth. It was noted by Shelly Mowinkel that with all the activities kids have and so little extra time that may not be a solution.
 - iii. Reduce the disconnect with our youth
 - iv. More service projects.
 - v. More sponsors to help take some of the pressure off Tony and Michelle Singleton.
 - vi. Continue to have the youth do the worship service when there is a 5th Sunday. Make sure we contact ALL the youth in our church to help not just those going to Youth Group.

This will take further discussion. Michelle and Tony were not able to at the meeting due to Youth Group going at the same time. We will continue to work on this. Michelle Singleton was able to come after Youth Group we talked to her about some of our discussion. Chris and Aundraia said they would take the youth to the Living Last Supper at the Methodist Church on Wednesday April 12th. Michelle said that is their last lesson in the Easter series they are doing and did not want that done.

2. Palm Sunday: Palm Sunday is April 9th. We will have the children wave palm branches as they walk through the Sanctuary as the congregation sings. They can hand off one of their branches to others in the pews to invite them to also wave branches through the Sanctuary. Pastor Lyle will take care of getting the palm branches ordered. Pastor Lyle said he could do an evening youth gathering on Palm Sunday that would be a physical walk through of the Bible. We have four adults to help him and it will be from 8:00 pm – 9:00 pm.

3. Easter: There will be Sunrise Service to be followed by food, not sure yet what Worship Committee is doing with that, then Education will have an Easter egg hunt for the children and youth and games if time. Shelly Mowinkel and Aundraia will take care of that.
4. Camping Sunday: Pastor Schoen talked about Camp Fontenelle and the summer camps coming up. We want to encourage kids of all ages to go to camp. Ann said we could do scholarships again for those who would like to attend. We will have Camping Sunday on April 2nd. We also talked about having Camp Fontenelle come with the rabbit (not the monkey 🐵) to talk about camp one Sunday before summer.
5. Vacation Bible School: Pastor Lyle reported that the Pastor from Bethel Community Church has been in contact with Chick-fil-A about doing 2018 VBS, they have a group of college kids that go around and put on VBS for communities. Next summer they will be in Des Moines, Iowa and may be able to come this far to do one for us. Pastor Lyle further reported that the Ministerium is in favor of doing the Community wide VBS again but would like our church to take the lead. Chris said we haven't been the lead for a long time and felt we could do that. Michelle also noted the we haven't done it for a while because it is always at our church and we do extra each year having it here. Pastor Lyle will ask the other ministers to appoint 2 members from their church to be representatives on the VBS board. Our representatives will be Chris, Michelle, Aundraia, Nichole and Shelly. Chris and Michelle will look at some VBS material to present at the VBS meeting. Pastor Lyle will let the other churches know that the first VBS meeting will be Thursday, April 6th.
6. Next scheduled meeting: The next meeting will be Wednesday, April 5, 2017 at 6:00 pm. Noted that Wednesdays are hard for Michelle or Tony to come to meetings but is the best day for others. It was suggested they trade off each month one of them coming to the meeting and we can get someone to step in and help the other with youth that one Wednesday a month.

There being no further business the meeting was adjourned at 8:30 pm.

Respectfully Submitted

Chris Schwindt, Chair

EVANGELISM, OUTREACH, MEMBERSHIP CARE Committee

MINUTES – March 23, 2017

Members present: Eric Whitney, Gary Cooper, Ann Hall, Lyle Schoen, and Joyce Daake.
Past chairman: Roxie Stutzman in attendance at committee's request.
Members excused: Don Strinz, Karen Kremer, Joel Cates, Marvene Wurst

Meeting had been called by Eric Whitney, Pastor Lyle opened with prayer.

Minutes of December 28, 2016 meeting were distributed, reviewed, discussed, approved.
Motion to accept minutes--Gary Cooper, Second--Ann Hall, Approve--All, Motion carried.

Secretary position to be held by Joyce Daake,
Meeting notices to be sent to committee members 4-5 days prior to the meeting.
Meeting minutes to be sent to committee 4-5 days after the meeting

Treasurer, Gary Cooper presented account balances:

Discretionary Account Balance	\$1,546
EOM Account Balance	\$3909.18
Mission Endowment Fund	\$59,321.00
	\$14.965.00 available if the need arises

Possible recipients of the General Fund Qtrly distributions were discussed.

- Hope Crisis Center, Seward
- CASA, Seward
- People City Mission, \$2.51 campaign
- Red Bird Mission
- Milford Sr. Center
- Epworth Village, York
- Dist. Supt. request for the Lincoln and Omaha refugee offices

Following discussion, the motion was made by Joyce and seconded by Gary that the distribution be as follows:

\$475	Epworth Village
\$475	People City Mission's \$2.51 campaign
\$300	Red Bird Mission

Motion approved by all in attendance. Mary Wiese in the church office will disburse funds.

The committee requested a breakdown of the quarterly disbursements for 2014, 2015 and 2016 to reference of past distributions. Roxie Stutzman has this information and will provide it to us.

New Business:

Mission Sunday--April 23, 2017

Speaker from Epworth Village has been booked since Pastor Lyle will be out of town.

Pot luck following the service, to be coordinated by the care groups.

Discussion of gifts for Mother's Day and graduation were discussed.

Ann will order the 40 Corsages for Mission needed for Mother's Day
United Methodist flash drives will be presented to the graduating seniors/
Father's Day gifts to be discussed at our April 27, 2017 meeting.

No further business, Gary moved to adjourn, Joyce - second. All in favor, meeting adjourned.

- **NEXT MEETING, Thursday, April 27, 2017, 7:00 p.m.**

Joyce Daake
Secretary

Milford United Methodist Church
Trustees Board Meeting Minutes
March 21st, 2017

OPENING PRAYER:

CALL TO ORDER:

ROLL CALL: Present: Brad Havener, Robert Koenig, Dick Fischer, Rosalie Huss

APPROVAL OF MINUTES:

REPORTS FROM OTHER COMMITTEES: None

OLD BUSINESS (T=Tabled, A=Active)

T Crack in men's room floor

T Brick tuck pointing oldest section of building (spring project)

T Steeple louver repair (spring project)

T "Jungle Room" and ramp wall repair

T Exterior church caulking and trim repair

T Repair sanctuary ceiling water damage

T Sanctuary projection and recording equipment upgrade

A Interior fluorescents update

A Carpet replacement in pastor's office, harmony room, YMAC room, office and hallway. Repair carpet where needed in narthex and sanctuary.

A Parsonage master bath window repair

A Dispose of old unused sound equipment

A Find source of pastor's office window leak and repair it

A "Little Leaps" Fire Marshal report

-Work on requests is progressing.

A Sanctuary projection and recording equipment upgrade

-Waiting for "Electronic Contractors" bid revisions

A Spring cleaning 2017 (April 1)

Dick F. will prepare a sign-up sheet to be passed among the congregation Sunday March 26th.

A Policy for Church Use update

-On hold until more information can be gathered.

NEW BUSINESS

* No new business

NEXT MEETING: Tuesday, April 18th @ 7:00 p.m.

Worship Committee Minutes

Thursday, March 16, 2017

Present: Brent P, Brenda P., Joel C., Jeri W., Berniece B., Pat G., Pastor Lyle

Committee Reports

Flowers and Banners: Discussion about the banners available for the Easter season. The pastor would like those put up at the beginning of April.

Sound and Video: Chris the rep from the company who will install the new system was here on Monday. The pastor and Jeri gave a report of that meeting. Questions were answered that the committee members had. It was noted that the speakers in the narthex are not always functioning as they should. Jeri will pass this info onto Dick F. Also the computer was discussed that is used to run the system. A new laptop for the office to use and that would be used to run the system was discussed. Jeri will bring that up at Ad. Co. and they can take it from there.

Ushers: Joel said that he and Dan will take care of getting ushers for the summer and decide at the end of the summer how to go about assigning ushers each Sunday. We will discuss the scheduling of ushers again at the late summer meeting.

Acolyte Coordinator: All is well. Acolytes run through May. Jeri will be looking for a replacement to coordinate the acolytes.

Communion Stewards: Discussion of communion in April was brought up by the pastor. There will be communion for the Maundy Thursday service so it was decided that there would not be communion on the first Sunday of the month. There will still be communion at the care centers on April 4th, 1:30 at Crestview and 2:30 at Sunrise.

Music Coordinator: No report.

Organist Coordinator and Organists: It was discussed that the organists need to contact Connie via email if there is a scheduling concern.

Worship Choir Director: Sean had shared with Jeri that the choir will do a special number on Easter and perhaps Palm Sunday.

Lenten and Easter plans

Palm Sunday/Passion Sunday: Education will handle the children and processional. Pastor will order the palms. The service will not only be Palm Sunday, but also reflect the entire passion week. The sermon will be the pastor reading the story. The pastor will talk with Sean about music for this Sunday.

Maundy Thursday: Communion at the rails. Joel will take care of the ushers. The service will be at 7:30 pm. Jeri will get acolytes for this service.

Easter Sunrise: Time to be set, 6:30 or 7:00. Breakfast will be at 7:45. Berniece is taking care of this.

Easter Service: The pastor will let us know if he is needing anything. Brent will take care of the Easter Lilies for the service.

Question from Ad. Co.

The theme for the year is “Build” How can we as a worship committee help to build the church? Things we are currently working on? Things that we can work on in the future.

Comments from the committee:

Remember the packages for the guests. Keep the contemporary services contemporary. The volume may be too loud. Dave is maybe a little loud.

Alternative Service: This is a goal set by the Ad. Co. Pat noted that at St. Paul their Wednesday evening service is short, like half an hour. There is still music, prayer requests and a sermon, but it is shorter and more casual. It was brought up that a survey could be given to the members as to what time would work best for an alternative service. Other items could be included who be willing to help plan and serve at the service.

Other items

April 23rd the pastor will be absent. Presentation by Epworth Village will be take place. The last Sunday in April will be youth Sunday. The pastor will be working with the youth for this service.

Next meeting is April 27th at 7 pm.